

(External Applicants Apply Online Fluid)

City of Tallahassee

(PeopleSoft HCM 9.2 Fluid for Candidate Gateway for External Applicants)



Table of Contents

Careers
View All Jobs3
Save Search3
Applying for Jobs (External Applicants)4
Step 1 of 7: Start 5
Step 2 of 7: Resume'5
Step 3 of 7: Attachments6
Step 4 of 7: Preferences7
Step 5 of 7: Education and Work Experience7
Step 6 of 7: Other Information – Accomplishments
Step 7 of 7: Review and Submit12
My Job Applications13
New User Registration14



Apply Online

This is the home page to apply online for external applicants.

Note: If error persists, please clear cache and cookies then try again.

	Careers					
Searc	Search Jobs					
Weld	ome	Sign In New User				
Ē	View All Jobs	>				
	My Job Notifications	>				
	My Job Applications	>				
*	My Favorite Jobs	>				
Q	My Saved Searches	>				
ا	My Account Information	>				

- View All Jobs Views all external jobs posted for the CDA, Fire, Police and the City of Tallahassee.
- My Job Notifications Applicants can receive several types of notifications regarding but not limited to: (automated job searches, scheduling of a job interview, adding of references to your application, receiving an invite to apply for a job or to fill out questionnaires.)
- My Job Applications All of your Job applications. It will include applications in Draft, Submitted or Withdrawn statuses.
- **My Favorite Jobs** Applicants can mark jobs as favorites to keep track of jobs that they are interested in.
- My Saved Searches Displays a list of job postings that meet the applicant's prior saved search criteria
- My Account Information External applicants can view and update their name, preferred contact method, address, email, and phone information.

View All Jobs

To view all Job postings from the City of Tallahassee click on 'View All Jobs'.

My Job Applications Careers	
Search Jobs	»
Welcome First Name	Sign Out
Tiew All Jobs	>
My Job Notifications	>
My Job Applications	1 >
★ My Favorite Jobs	1 >
Q My Saved Searches	>
My Account Information	>

To filter Job advertisements, click on the side menu tab and click on any associated filter options. **Clear Search** – Clears your filtered search **Save Search** – Saves a filtered search, with the option of an Email when new jobs meet your search criteria.

Save Search

Save Searches allow emails to be sent to applicants based on Search Criteria. The system lets you filter on Location, Department, Job Posted In, etc.



Click on the Blue Hyperlinked options to the left of the page to filter on Job Posting criteria.



CITY OF TALLAHASSEE



For this example I am filtering on the location 'City of Tallahassee' once the filter is applied click 'Save Search'

NOTE: If you 'Save Search' with no filters applied It will send ALL jobs that are posted for external applicants.





To find previously saved searches. Go to the Careers Homepage and look for "My Saved Searches"

< Home		Careers	^	Q	: @	
	Search Jobs		»			
	Welcome Justin					Ŀ
	View All Job	35	>			
	My Job Not	fications	>			
	My Job App	lications	15 >			
	🔶 My Favorite	Jobs	>			
	Q My Saved S	learches	2 >			
	locate My Contact	Information	>			
Careers		My Saved Searche	95		Q	:
Search button performs	the search and sho	ws your results on the Search Job	s nane			
Saved Searches		,,				
arch Name	Created On	Notifications Email	Notification Expires Or	n		
					r	n i
TY OF TALLAHASSEE	07/11/2018	No notifications will be sent			Search	
TY OF TALLAHASSEE	07/11/2018	No notifications will be sent Your.Email@Domain.com	11/14/2018		Search	

Applying for Jobs (External Applicants)

Click on a job that you are interested in applying for. Review the job description. Then click "Apply for Job" NOTE: The application process for Fire, Police, and CDA are slightly different then General City of Tallahassee Employees. Please ensure that you have attached all necessary documents to be considered for the job.



R CITY OF TALLAHASSEE



Step 1 of 7: Start

Check the "I agree to the Terms and Conditions" checkbox.

OPS - Database Analyst	
1 Start In Progress	Step 1 of 7: Start
2 Resume Not Started	We do business with the government, we must reach out to hire and provide equal opportunity to qualified people with disalitiles and protected veterans. To help us measure how well we are doing, you may voluntarily self-identify as having a disability or a protected veteran by updating you information from Self Service, Personal Information, and access the self identification pages for disability and veteran.
3 Attachments Not Started	We believe in hiring the very best. Our workplace experience sets us apart and makes us a great place to work. Our goal is to create an environment of exceptional organizational values, customer service standards, and employee satisfaction.
4 Preferences Not Started	This job application allows you to attach a resume and has a number of sections, ranging from job preferences to work experience. The step-by-step process will guide you through the application. Please fill in all information carefully and completely before submittin.
5 Education and Work Experience Not Started	 Before you begin the job application process, please read the Terms and Conditions carefully. By selecting the "tagree to the Terms and Conditions" checkbox you indicate that you have read and understood these Terms and Conditions and acknowledge your agreement with them. If you do no agree, you will not be able to submit an application and should select the Exit button.
6 Other Information Not Started	View Terms and Conditions
7 Review and Submit Not Started	I agree to the Terms and Conditions

After agreeing to the "Terms and Conditions" click on "Next >" on the top right of the page to continue to the "Resume" section of the application.

x Exit Apply for Job				
OPS - Database Analyst				
1 Start In Progress	Step 1 of 7: Start			
2 Resume Not Started	We do business with the government, we must reach out to hire and provide equal opportunity to qualified people with disabilities and protected veterans. To help us measure how well we are doing, you may voluntarily self-identify as having a disability or a protected veteran by updating your information from Self Service, Personal Information, and access the self identification pages for disability and veteran.			
3 Attachments Not Started	We believe in hiring the very best. Our workplace experience sets us apart and makes us a great place to work. Our goal is to create an environment of exceptional organizational values, customer service standards, and employee satisfaction.			
4 Preferences Not Started	This job application allows you to attach a resume and has a number of sections, ranging from job preferences to work experience. The step-by-step process will guide you through the application. Please fill in all information carefully and completely before submitting.			
5 Education and Work Experience Not Started	Before you begin the job application process, please read the Terms and Conditions carefully. By selecting the "I agree to the Terms and Conditions" checkbox you indicate that you have read and understood these Terms and Conditions and acknowledge your agreement with them. If you do not agree, you will not be able to submit an application and should select the Exit button.			
6 Other Information ~	Agree, you will not be able to submit an application and should select the Exit button.			
7 Review and Submit Not Started	☑ I agree to the Terms and Conditions			

Step 2 of 7: Resume'

NOTE: An attached resume' is not accepted in lieu of work experience for the application.

× Exit Apply for Job Vext > :							
OPS - Database Analyst	PS - Database Analyst						
1 Start Complete	Step 2 of 7: Resume						
2 Resume In Progress	You have not provided a resume.						
3 Attachments Not Started	Attach Resume						
4 Preferences Not Started	Cover Letter Attachment You have not provided a cover letter.						
5 Education and Work Experience Not Started	Attach Cover Letter						
6 Other Information ~							
7 Review and Submit Not Started							

Exit Apply for Job	Next >	:		
OPS - Database Analyst				
1 Start Complete	Step 2 of 7: Resume			
2 Resume In Progress	You have not provided a resume.			
3 Attachments Not Started	Attach Resume			
4 Preferences Not Started Choose From	File Attachment	×		
5 Education an 5 Experience Not Started 6 Other Inform Not Started 7 Review and 5				
Vereven all a Nod Stated				







NOTE: The resume' title is required, and it cannot be the same as previous "Resume' Titles" attached to submitted applications. Resume's and cover letters are optional and are not accepted in lieu of providing "work experience" on the application.

If you have uploaded the wrong resume', then please click "change resume'" and it will allow you to upload a different resume'. Deleting the previously uploaded version.

× Exit Apply	y for Job		< Previous Next >
OPS - Database	Analyst		
1 Start Complete		Step 2 of 7: Resume	
2 Resume In Progress		*Resume Title	JIHR Resume July 201 ×
3 Attachments Not Started	5	Attached File	Justin_Randolphs_Resume.pdf Change Resume
4 Preferences Not Started		Cover Letter Attachment You have not provided a cover	r letter.
5 Education a Experience Not Started	nd Work 🗸 🗸	Attach Cover Letter]
6 Other Inform Not Started	nation ~		
7 Review and Not Started	Submit		

Click "Next >" on the top right of the page to continue your application to the "Attachments" section of the application.

Step 3 of 7: Attachments

If applying for a job with the CDA, Police or Fire Departments, please confirm and verify that you have uploaded all necessary attachments in your application. The application will not be considered if this requirement is not met! Please contact the Human Resources department if there are any questions at (850)891-8214

NOTE: Attachment Title and the Attachment Type is required and will require input.

x Exit Apply for Job Vext > :					
OPS - Database Analyst					
1 Start Complete	Step 3 of 7: Attachments Please refer to the job description for the types of documen	ts we require.			
2 Resume Complete	Attachments				
3 Attachments In Progress	You have not added any attachments. Add Attachment				
4 Preferences Not Started					
	Add Attachment CDA Personal History Statement FLE LeM Card/Certificate FL Friefspirer Cert Compl FL Friefspirer Cert Complexity FL F	Continue			

After uploading the necessary attachments click "Next>" on the top right of the page to continue your application to the "Preferences" section of the application.



Step 4 of 7: Preferences

An applicant can add "Preferences" on the application for the hiring manager to review. This section is optional.

× Exit Apply for Job			< Previous	Next >	
OPS - Database Analyst					
1 Start Complete	Step	4 of 7: Preferences			
	Job P	Preferences			
2 Resume Complete	1. I ca	n start my new job on or after			
3 Attachments					
Complete	2. I an	n looking for the following kind of job			
4 Preferences	0	Regular			
In Progress	0	Temporary			
Education and Work	۲	Either			
5 Experience Not Started	∼ 3. I wa	ant to work the following kind of employment			
Not offance	0	Full-Time			
6 Other Information	~ 0	Part-Time			
V Not Started	۲	Either			
7 Review and Submit	4. I an	n willing to travel			
Not Started		Never or rarely			

After optionally filling out the "Preferences" section. Please click "Next >" to continue to the "Education and Work Experience" section.

Step 5 of 7: Education and Work Experience

Click on the "+" to add any new/additional information to your application.

a) Education – Degree

Exit Apply for Job	< Previous Next >
OPS - Database Analyst	
1 Start Complete	Step 5 of 7: Education and Work Experience - Education Education History
2 Resume Complete	Highest Education Level D-Some College
3 Attachments Complete	Degrees +
4 Preferences Complete	Degree
5 Education and Work Experience ^	Associate of Arts > Bachelor of Business Admin >
Education In Progress	School Education (Required)
Work Experience Not Started	+ Education Level
Add Job Training Not Started	Diploma >
6 Other Information ~	
7 Review and Submit Not Started	

	xit Apply for	Job						Previous	Next >	:
OPS	- Database Analys	st								
1	Start Complete		Step 5 o		on and	Work	Experi	ence - Educat	tion	
2	Resume Complete	Cancel		Add De	grees	0.1		Done		
3	Attachments Complete	*Dat	e Acquired	07/31/2018				^		
4	Preferences Complete			AS		م م		- 1		
5	Education and Wo Experience In Progress		Major Code	Art				- 1		>
	Education In Progress		Country State	United States			d d			
	Work Experience	So	chool Code	137759			Q,	- 1		
	Not Started	School [Description	Tallahassee Cor	mmunity C	ollege				
	Add Job Training Not Started	Major [Description	Art						>
6	Other Information		Winor Code				۹	- 1		
		Minor [Description					- 1		
7	Review and Submi Not Started	Ave	rage Grade							
			GPA	3.5				~		

b) Education - School Education (*required)

	Exit Apply for						< Previous	Next >	
OPS	- Database Analys	t							
1	Start Complete		Step 5 o		n and Wo	rk Experi	ence - Educati	on	
2	Resume Complete		10.0			1940			
3	Attachments	Cancel	*Effective Date	Add School	ducation		Done		
4	Preferences	*E	ducation Level	02	Q	1			
	Complete		Country	United States		۹			
5	Experience In Progress		State School Type	Florida High School		Q			
	Education In Progress		Average Grade						
	Work Experience Not Started		Completed	Yes 🔘					
	Add Job Training Not Started								
6	Other Information Not Started								
7	Review and Submi								

Click "Next >" when finished adding Education information to continue to the "Work Experience" section of the application.

c) Work Experience (*required)

Work experience is required and a "Resume'" will not be accepted in lieu of completing this work experience section.

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st					
		nd Work Experienc	e - Work E	xperience	
W	Vork Experience (Required)				
	+				
E	Employer	Job Title	Start Da	ate End Date	•
k	Kentucky Fried Chicken	Cook/Cashier	10/15/20	013 10/21/201	14
A	Amazon, PRIMETIMEBUYING	CEO	06/15/20	014 08/11/201	16
ork I	SNCORP	Undercover Operative	09/15/20	01/18/201	15
1	UTi Transport	VP of Sales	01/15/20	015 06/01/201	15
E	Bella Landscape and Design	Laborer	12/15/20	015 08/11/201	16
Т	Tallahassee Community College	Lab Assisstant	04/17/20	016 08/11/201	16
C	City of Tallahassee	TI Helpdesk Intern	08/14/20	016 10/03/201	16
(City of Tallahassee	Technical Support Inter	n 10/03/20	017 12/08/201	17
~					
Job		< 7	Previous	Next >	:
Job st St	ep 5 of 7: Education an				:
Job st St	ep 5 of 7: Education an ork Experience (Required)				:
Job st St	ork Experience (Required)	d Work Experience -	Work Exp	erience	:
Job st Cancel	Add Work Experience	d Work Experience -	Work Exp		:
Job st Vic Cancel	Add Work Experience (Required)	d Work Experience -	Work Exp	erience	:
Job st Cancel En	Add Work Experience (Required) Add Work Exper rt Date 07/01/2018	d Work Experience -	Work Exp	End Date	
Job st Cancel "Sta "Sta "En	Add Work Experience (Required)	d Work Experience -	Done Date	End Date 10/21/2014 08/11/2016	>
Job st Cancel En	Add Work Experience (Required)	d Work Experience -	Done Date 2013 2014 2014	End Date 10/21/2014 08/11/2016 01/18/2015	>
Job st Cancel "Stal "Ending Jo	Add Work Experience (Required)	d Work Experience -	Work Exp Date 2013 2014 2014 2015	End Date 10/21/2014 08/11/2016 01/18/2015 06/01/2015	>
Job st Cancel "Stal "Ending Jo	Add Work Experience (Required)	d Work Experience -	Done Date 2013 2014 2014	End Date 10/21/2014 08/11/2016 01/18/2015	>
Job st Cancel Cancel Cancel Supervisor Supervisor	Add Work Experience (Required) Add Work Exper Tr Date 07/01/2018	d Work Experience -	Work Exp Date 2013 2014 2014 2015	End Date 10/21/2014 08/11/2016 01/18/2015 06/01/2015	> > >
Job st Cancel Cancel "Stal "Ending Jo Supervisor	Add Work Experience (Required) Add Work Exper rt Date 07/01/2018 pologer City of Tallahassee toty of Tallahasee toty of Tallahasse	d Work Experience -	Work Exp Done Date 2013 2014 2014 2015	Erience End Date 10/21/2014 08/11/2016 01/18/2015 06/01/2015 08/11/2016	> > > >
Job st Cancel Cancel Cancel Supervisor Supervisor	Add Work Experience (Required) Add Work Exper Tr Date 07/01/2018	d Work Experience -	Work Exp Done Date 2013 2014 2014 2015 2015 2016	End Date 10/21/2014 08/11/2015 06/01/2015 08/11/2016 09/11/2016	> > > >
Job st Cancel "Stat "Ending Jo Supervisor Supervisor OK to co	Add Work Experience (Required) Add Work Exper rt Date 07/01/2018 pologer City of Tallahassee toty of Tallahasee toty of Tallahasse	d Work Experience -	Work Exp Done Date 2013 2014 2014 2015 2015 2016	End Date 10/21/2014 09/11/2016 06/01/2015 08/11/2016 09/11/2016	> > > >
Job st Cancel Cance	Add Work Experience (Required) Add Work Exper rt Date 07/01/2018 City of Tallahassee Dab Title ERP Systems Analyst Joe Scarano Tr Email Joe Scarano@talgov.cc Phone 850:55-1212 Ves Analysis of ERP system	d Work Experience -	Work Exp Done Date 2013 2014 2014 2015 2015 2016	End Date 10/21/2014 09/11/2016 06/01/2015 08/11/2016 09/11/2016	> > > >
	rk 1	Step 5 of 7: Education a Work Experience (Required) + Employer Kentucky Fried Chicken Amazon, PRIMETIMEBUYING	Step 5 of 7: Education and Work Experience Work Experience (Required)	Step 5 of 7: Education and Work Experience - Work Experience Work Experience (Required) 	Step 5 of 7: Education and Work Experience - Work Experience Work Experience (Required) Image: Constraint of the image: Constr

Exit Apply for Job		<	Previous	Next >					
PS - Database Analyst									
1 Start Complete	Step 5 of 7: Education an Work Experience (Required)	Step 5 of 7: Education and Work Experience - Work Experience							
2 Resume Complete	+								
3 Attachments	Employer	Job Title	Start Date	End Date					
Complete	Kentucky Fried Chicken	Cook/Cashier	10/15/2013	10/21/2014)				
4 Preferences Complete	Amazon, PRIMETIMEBUYING	CEO	06/15/2014	08/11/2016	3				
5 Education and Work Experience	ISNCORP	Undercover Operative	09/15/2014	01/18/2015					
-/ In Progress	UTi Transport	VP of Sales	01/15/2015	06/01/2015					
Education Complete	Bella Landscape and Design	Laborer	12/15/2015	08/11/2016					
Work Experience	Tallahassee Community College	Lab Assisstant	04/17/2016	08/11/2016					
Add Job Training	City of Tallahassee	TI Helpdesk Intern	08/14/2016	10/03/2016					
Not Started	City of Tallahassee	Technical Support Intern	10/03/2017	12/08/2017					
6 Other Information Not Started	✓ City of Tallahassee	ERP Systems Analyst	07/01/2018	07/31/2018					
7 Review and Submit Not Started				_					

Click "Next >" when finished adding "Work Experience" information to continue to the "Add Job Training" section of the application.

d) Job Training

Include any pertinent job training here.

× Exit Apply for Job		< Previous	Next >	
DPS - Database Analyst				
1 Start Complete	Step 5 of 7: Educati	on and Work Experience - Add J	ob Training	
2 Resume Complete	+			
3 Attachments	Course Title	School Name	Start Date	
Complete	Workcenters	Oracle	07/22/2018	
4 Preferences Complete	Ethics		12/07/2017	
5 Education and Work	Gideon Taylor Training	Gideon Taylor	10/09/2017	
In Progress	Ethics (Online Refresher)		10/01/2017	
Education Complete	Oracle UPK (User Production	vit	08/23/2017	
Work Experience Complete	Microsoft Office Suite	Technology & Innovations	05/08/2017	
Add Job Training	Query Manager/SQL		04/03/2017	
In Progress	Ethics		03/23/2017	
6 Other Information Not Started	~ Ethics		03/23/2017	
7 Review and Submit Not Started	SharePoint Administration		10/24/2016	
	CNC LVL 1 + 2	Tallahassee Community College	01/11/2016	
	New Employee Orientation	Gideon Taylor	01/01/1900	

× Exit Apply for J	Job				< Previous	Next >	:	
OPS - Database Analys	ţ							
1 Start Complete		Step 5 of 7: Education and Work Experience - Add Job Training						
2 Resume Complete		+						
3 Attachments Complete			le	School Name		Start Date		
· · ·		Workcenter	rs	Oracle		07/22/2018	>	
4 Preferences Complete	Cancel		Add Job Trainin	ng	Done	12/07/2017	>	
5 Education and Wo Experience	*C	Course Title	Fluid Application Proces	s		10/09/2017	>	
In Progress	In Progress S		Oracle Peoplesoft 9.2			10/01/2017	>	
Education Complete	*Course	e Start Date	07/01/2018	1	_	08/23/2017	>	
Work Experience Complete						05/08/2017	>	
Add Job Training In Progress					_	04/03/2017	>	
						03/23/2017	>	
6 Other Information Not Started						03/23/2017	>	
7 Review and Submit Not Started		SharePoint	Administration			10/24/2016	>	
		CNC LVL 1	+ 2	Tallahassee Commur	nity College	01/11/2016	>	
		New Emplo	oyee Orientation	Gideon Taylor		01/01/1900	>	

CITY OF TALLAHASSEE

× Exit Apply for Job		< Previous	Next >	
DPS - Database Analyst				
1 Start Complete	-	and Work Experience - Add Jo	ob Training	
2 Resume Complete	Job Training			
3 Attachments	Course Title	School Name	Start Date	
Complete	Workcenters	Oracle	07/22/2018	
4 Preferences Complete	Ethics		12/07/2017	
5 Education and Work Experience	Gideon Taylor Training	Gideon Taylor	10/09/2017	
In Progress	Ethics (Online Refresher)		10/01/2017	
Education Complete	Oracle UPK (User Productivit		08/23/2017	
Work Experience Complete	Microsoft Office Suite	Technology & Innovations	05/08/2017	
Add Job Training	Query Manager/SQL		04/03/2017	
In Progress	Ethics		03/23/2017	
6 Other Information Not Started	✓ Ethics		03/23/2017	
7 Review and Submit Not Started	SharePoint Administration		10/24/2016	
	CNC LVL 1 + 2	Tallahassee Community College	01/11/2016	
	New Employee Orientation	Gideon Taylor	01/01/1900	
	Fluid Application Process	Oracle Peoplesoft 9.2	07/01/2018	

Click "Next >" when finished adding "Add Job Training" information to continue to the "Other Information" section of the application.

Step 6 of 7: Other Information – Accomplishments

a) Licenses and Certifications

× Exit Apply for Job				< Previous	Next >	:
DPS - Database Analyst						
1 Start Complete	Ste	p 6 of 7: Other Inf	ormation - Accomplis	shments		
2 Resume Complete	Lice	enses and Certification	18			
3 Attachments Complete	Lic	ense	Issue Date			
4 Preferences Complete		rtified Public Manager	07/26/2018			>
5 Education and Work Experience Complete		nberships ou have not added any m Add Memberships	emberships.			
6 Other Information In Progress	^					
Accomplishments In Progress						
Supervisor References Not Started						
Referrals Not Started						
Questionnaire Not Started						
7 Review and Submit Not Started						

×	Exit Apply for	Job					< Previous	Next >	:
OPS	- Database Analys	t							
1	1 Start Complete		Step 6 o	f 7: Other Info	rmation ·	Accomp	ishments		
2	Resume		Licenses a	icenses and Certifications					
\sim	Complete	Cancel	Add I	Licenses and	Certificat	ions	Done		
3	Attachments Complete		*Issue Date	07/31/2018					
4	Preferences Complete		*License	CSCP	Q				>
~			Country	United States		Q	_		
5	Education and Wo Experience Complete		State	Florida		Q	_		
	Complete	Rene	wal Required	Yes					
6	Other Information In Progress	Renewa	al In Progress	No			_		
	Accomplishments	Lic	ense Verified	No			- 1		
	In Progress	Ex	piration Date	07/31/2021			_		
	Supervisor Referent Not Started	License	e/Certification Number			\bigcirc	- 1		
	Referrals Not Started		Issued By			$\langle \rangle$	- 1		
	Questionnaire Not Started						- 1		
7	Review and Submi Not Started				_	_	_		

b) Memberships

If you hold a membership in an organization that is not listed on our application. Please contact Human Resources so we can add it to the system!

× Exit Apply for Job			< Previous	Next >	:					
OPS - Database Analyst										
1 Start Complete	Step 6 of 7: Other Information - Accomplishments									
2 Resume Complete	Licenses and Certifications +									
3 Attachments Complete	License	Issue Date								
4 Preferences	Certified Public Manager	07/26/2018			>					
4 Complete	City Certified Supervisor	07/31/2018			>					
5 Education and Work Experience Complete	Memberships									
6 Other Information	You have not added any me Add Memberships	mberships.								
Accomplishments In Progress										
Supervisor References Not Started										
Referrals Not Started										
Questionnaire Not Started										
7 Review and Submit Not Started										



×	Exit Apply for	Job					< Previous	Next >	
OPS	- Database Analys	st							
1	Start Ste			f 7: Other In	formation	- Accompl	ishments		
2	Resume		Licenses	and Certificatio	ns				
	Complete	Cancel		Add Memb	perships		Done		
3	Attachments Complete	^Mer	mbership Date	07/31/2018					
4	Preferences		*Membership	AIT	Q				>
	Complete	Manda	ate Begin Date	01/01/2018					>
5	Education and Wo Experience Complete	Man	date End Date	07/01/2019			- 1		
_			Mandate			$\hat{}$			
6	Other Information In Progress			1		~			
	Accomplishments In Progress	Mai	ndate Position	1		\sim			
	Supervisor Referent Not Started								
	Referrals Not Started								
	Questionnaire Not Started								
7	Review and Submi Not Started						_		

× Exit Apply for Job			< Previous	Next >	:
OPS - Database Analyst				1	
1 Start Complete	Step 6 of 7: Other Info	rmation - Accomplis	hments		
2 Resume Complete	Licenses and Certifications	3			
3 Attachments Complete	License	Issue Date			
4 Preferences	Certified Public Manager	07/26/2018			>
Complete	City Certified Supervisor	07/31/2018			>
5 Education and Work Experience Complete	Memberships				
6 Other Information	+ Membership				
Accomplishments In Progress	Association Intl Toastmasters				>
Supervisor References Not Started					
Referrals Not Started					
Questionnaire Not Started					
7 Review and Submit Not Started					

Click "Next >" when finished adding "Accomplishments" information to continue to the "Supervisor References" section of the application.

c) Supervisor References

* Exit Apply for Job				Previous Next >	
OPS - Database Analyst					
1 Start Complete		Step 6 of 7: 0	Other Information - Superv	isor References	
2 Resume Complete		+			
3 Attachments		Reference	Title	Employer	
Complete		John E Dailey	County Commissioner	Leon County	>
4 Preferences Complete		Troy Anzalone	Fire-Fighter	Tallahassee Fire Department	>
5 Education and Work Experience	~	Ted Ashby	Police Officer	ISNCORP	>
Complete		Dr.Carl Moore	Professor Mechanical Engineer	FAMU	>
6 Other Information In Progress	^	Kevin Priest	CEO	Capital City Youth Services	>
Accomplishments Complete		David Scarano	ERP Analyst	City of Tallahassee	>
Supervisor References In Progress					
Referrals Not Started					
Questionnaire Not Started					
7 Review and Submit Not Started					

Click the "+" to add references to your application.

×	Exit Apply for				< Previous	Next >	
OPS	- Database Analys	st					
1	Start Complete		Step 6 c	of 7: Other Information - Superviso	r Reference	es	
2	Resume		+				
\sim	Complete	Cancel		Add Reference	Done		
3	Attachments Complete	Reference	Information		^		
4	Preferences Complete	"Re	ference Type	Supervisor	ire	e Department	>
	Education and Wo	*Ref	erence Name	Patrick Twyman	- 8		>
5	Experience Complete		*Title	Director of Financial Serv	- 8		
			Employer	City of Tallahassee	- 8		>
6	Other Information In Progress		Phone		Juc	th Services	>
	Accomplishments Complete	E	mail Address		155	see	>
		Address			- 1		
	Supervisor Referent		Country	United States	- 1		
	Referrals		Address 1	300 S Adams Street	- 8		
	Not Started		Address 2		- 8		
	Questionnaire Not Started		Address 3		- 1		
7	Review and Submi Not Started		City	Tallahassee	~		



× Exit Apply for Job				Previous Next >	
PS - Database Analyst					
1 Start Complete		Step 6 of 7: O	ther Information - Supervi	sor References	
2 Resume Complete		+			
3 Attachments		Reference	Title	Employer	
Complete		John E Dailey	County Commissioner	Leon County	>
4 Preferences Complete		Troy Anzalone	Fire-Fighter	Tallahassee Fire Department	>
5 Education and Work Experience	~	Ted Ashby	Police Officer	ISNCORP	>
Complete		Dr.Carl Moore	Professor Mechanical Engineer	FAMU	>
6 Other Information In Progress	^	Kevin Priest	CEO	Capital City Youth Services	>
Accomplishments Complete		David Scarano	ERP Analyst	City of Tallahassee	>
Supervisor References In Progress		Patrick Twyman	Director of Financial Services	City of Tallahassee	>
Referrals Not Started					
Questionnaire Not Started					
7 Review and Submit Not Started					

Exit Apply for Job			< Previous	Next >	:
OPS - Database Analyst	-				
1 Start Complete	Step 6 of 7: Other Info	rmation - Referrals			
2 Resume Complete	*How did you learn of the job?	Website	v		
3 Attachments Complete	*Additional Information	Talgov.com			
4 Preferences Complete	Specific Referral Source				
5 Education and Work Experience Complete					
6 Other Information ^					
Accomplishments Complete					
Supervisor References Complete					
Referrals In Progress					
Questionnaire Not Started					
7 Review and Submit Not Started					

Click "Next >" when finished adding "Supervisor References" information to continue to the "Referrals" section of the application.

d) Referrals (*required)

Please provide how you learned about the job. If you were referred by an employee, website or recruiter please fill out this section of the application.

× Exit Apply for Job		Previous	Next >	
OPS - Database Analyst				
1 Start Complete	Step 6 of 7: Other Information - Refer	rrals		
2 Resume Complete	*How did you learn of the job?			
3 Attachments Complete	Specific Referral Source			
4 Preferences Complete				
5 Education and Work Experience Complete	~			
6 Other Information In Progress	^			
Accomplishments Complete				
Supervisor References Complete				
Referrals In Progress				
Questionnaire Not Started				
7 Review and Submit Not Started				

Click "Next >" when finished adding "Referrals" to the application to continue to the "Questionnaire" section of the application.

e) Questionnaire

Please answer all questions in the questionnaire.

× Exit Apply for Job		< Previous	Next >	:
OPS - Database Analyst				
1 Start Complete	Step 6 of 7: Other Information - Questionr	aire		^
2 Resume Complete	Questionnaire (Required) 1. I have seven years of experience that includes system and database management.	ns analysis, dat	abase analysis	
3 Attachments Complete	○ Yes○ No			
4 Preferences Complete	2. Two years of the required experience included respor maintenance of at least one Oracle data base system	sibility for the	design and	
5 Education and Work Experience Complete	○ Yes○ No			
6 Other Information	 I have a BS in data processing, information systems or years of experience that includes systems analysis, d management. 	or computer sci atabase analys	ence and three is and database	
Accomplishments Complete	⊖ Yes			
Supervisor References Complete	 No 4. I have a MS in data processing, information systems of the syste	or computer sci	ence and two	
Referrals Complete	years of experience that includes systems analysis, d management.	atabase analys	is and database	
Questionnaire In Progress	○ Yes ○ No			
7 Review and Submit Not Started	 Are you a current or former public safety personnel, li covered employee or the spouse or child of a covered who is exempt from public records disclosure under § 	l employee or fo	ormer employee	
	○ Yes ○ No			



Step 7 of 7: Review and Submit

Before submitting your application verify and confirm that all necessary documents are uploaded, and that the application is filled out in its entirety. Once an applicant clicks submit you can no longer edit the application information. *Note: If you need to modify information in any section before submitting the application you can either click directly on one of the numbered steps in the left-most column or click on a section from the Review and Submit page.*

× Exit Apply for Job				Previous	Submit	:
OPS - Database Analyst						
1 Start Complete		Review your application and make any changes be	efore submitti	ng.		
2 Resume		Step 7 of 7: Review and Submit				
Complete		✓ My Contact Information				
3 Attachments Complete		Email Your.Email@Talgov.com Phone (850)891-5555	Addres	s 300 S Ada FL 32301	ms St, Tallahass	ee,
4 Preferences		110he (000)851-000	Contao Metho	st Email d		
Complete					Modi	fy
5 Education and Work Experience Complete	~	▶ Resume Attachment				
Complete		Cover Letter Attachment				
6 Other Information Complete	~	Attachments				
7 Review and Submit		Preferences				
In Progress		Education History				
		Work Experience				
		▶ Job Training				
		▶ Degrees				
		School Education				
		Licenses and Certifications				
		Memberships				
		▶ References				
		▶ Referrals				

After submitting the application, you will be redirected to the application confirmation page below

Application Confirmation					Q	:	٢
Jobs Applied For							
Job Title	OPS - Database Analyst	Posting Date	07/28/2018				
Job ID	180340	Application Date	07/31/2018				
Location	City of Tallahassee						
☆ Careers ☆ View Submitted App	olication						



Previously Submitted Job Applications

"My Job Applications" provides a historic view of all jobs that the applicant applied. Additionally, if you have saved an application in "Draft" status to complete later, you can come here to pick up where you left off, so long as the job opening is still "active". Applicants can withdraw their application at any time.

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K My	Job Applications	:
✓ My Job App	lications	
Job Title	HR OFFICE USE ONLY	
Job ID	160001	
Location		
Status	Submitted	
Date Created	06/28/2016 7:11PM	>
Date Submitted	06/28/2016 6:46PM	
	Withdraw	
Job Title	HR OFFICE USE ONLY	
Job ID	160001	
Location		
Status	Submitted	
Date Created	07/16/2016 9:39PM	>
Date Submitted	07/16/2016 9:35PM	
	Withdraw	
Job Title	HR OFFICE USE ONLY	
Job ID	160001	

To review a previously submitted applications details, click on the "[>]" on the "My Job Applications" page.

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	Application Summary	
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My C	Contact Information	
Jobs	Applied For	
Resu	ume Attachment	
Work	Experience	
Job	Training	
Degr	rees	
Scho	ool Education	
Lice	nses and Certifications	
Refe	rences	
Refe	rrals	

Click on the any of the dropdown menus to view data that was contained within a previously submitted application.



New User Registration

✓ Search Jobs		New User Registration	1		
			Already Regi	stered? Sign In Now	Register
Account Information					
*User Name	CoTSeminoles				
*Password	•••••				
*Confirm Password	•••••				
*First Name	First Name				
*Last Name	Last Name				
*Email Address	Your.Email@Talgov.com				
*Phone	850/891-5555				
Address Information					
*Country United States					
*Address 1 300 S Adams Street					
Address 2					
Address 3					
*City Tallahassee		*State	Florida		
*Postal 32301		County	Leon		
	View Terms and	Conditions			
	✓ I agree to the Terms				